

**CASH IN SCHOOL BUILDINGS**

Moneys collected by school employees and by student treasurers shall be handled with good and prudent business procedures. All moneys collected shall be receipted, accounted for, and directed without delay to the proper location of deposit.

**Insurance:** The Board shall procure and maintain fidelity bonds in reasonable amounts in order to protect against the loss of money, securities, and checks by actual destruction, appearance, or wrongful abstraction from within all premises and also while off any premises. Such coverage will include a commercial blanket bond covering employee dishonesty, and may include a comprehensive dishonesty, disappearance and destruction bond, with optional coverages depending on the exposures at various locations.

DATE:  
Adopted:  
Reviewed:  
Revised:  
Cancellation: